

Grundy County Board of Health

Monday, January 9th, 2024

Called to Order: 7:01am

The Grundy County Board of Health (LBOH) met on Monday, November 14th, 2023, at 7:00am in the Conference Room at the Grundy County Annex Building in Grundy Center, IA. Per the Iowa Public Information Board: Electronic Meetings for a Governmental Body, minutes must include a statement explaining why an in-person meeting was impossible or impractical.

Zoom/conference call attendance will still continue to be available to board members and to the public. Meetings will be recorded and uploaded onto Grundy County Public Health (GCPH) Google Drive, with links available in minutes. Meeting recordings will be deleted off of Drive after no less than 1-years-time but will continue to be available upon request on GCPH Administrator, Katie Thornton-Lang's, county computer drive.

Appointed board members present via zoom/conference call: Tom Boheman, BS, newly elected Chairperson; Lexie Hach, MA, newly elected Vice-Chairperson. Mike Nelsestuen, ARNP, LBOH Medical Provider; Joan Blair, BSN, MPH; and Julie Johnson, PsyD, LMHC. Also present via zoom: Thornton-Lang; Jordyn Beeghly, GCPH Program Coordinator; Carie Sparks, Grundy County Sanitarian; Heather Bombei, Iowa Department of Health and Human Services (IHHS) Regional Consultant; Barbara Smith, Grundy County Board of Supervisors (BOS).

The minutes from November 12th, 2023, regular meeting and December 12th FY25 Budget meeting were reviewed. Motion to approve minutes by Johnson; seconded by Nelsestuen; carried. The minutes were approved as written. Minutes were signed by Chair, Boheman, and will be submitted to IowaGrants.gov following meeting.

Introductions for New Board Member/Program Coordinator: New LBOH member, Joan Blair, and GCPH Program Coordinator, Jordyn Beeghly, introduced themselves, along with current members/participants.

2024 Chair/Vice-Chair Action for Approval: Board voted on new chair and vice-chair positions for the 2024 year. Boheman states as long as Hach can guide him, he's willing to be chair. Hach is willing to serve as vice-chair. Motion to approve Boheman as Chair and Hach as Vice-Chair by Johnson; seconded by Nelsestuen; carried.

Annual Forms Updated for GCPH: Annual forms were distributed to Board for updates/signatures for the 2024 year: Conflict of Interest Forms, Signatory for GCPH Administrator on Behalf of Board, Sanitarian Position Support.

Department Policy/Procedure Updates: Board discussed policies and procedures from Grundy County Attorney, Erika Allen, previously emailed to group for comments: Drug & Alcohol Testing and Background Check Policy. For Drug and alcohol testing policy, Hach asks if board wants to offer in policy financial support beyond what county insurance/employee assistance

covers and inquires if there is a cap that the board would contribute to treatment policy. Bombei states not that she is aware of on other boards; Dallas county's policy was utilized as a template. Smith states that she is hesitant to feel this is a good idea without a financial source per department, as anytime there is a board that deviates from county policy it can be problematic. Johnson states as soon as it is mandated it is hard to have in a policy; also inquires if there is a need to have that portion within policy. Thornton-Lang states no, it is up to the board to decide what to have in the policy. Hach shared policy on screen for further discussion. Johnson states to take out section D.3. Hach has latest copy and will share with Thornton-Lang and Allen to update and finalize at next regularly scheduled meeting (in March). The Background Check Policy was motioned for approval by Johnson; seconded by Boheman; carried.

Landfill Commission Action for Approval of New Representative, Barbara Smith/Updates:

Board voted on new representative, Barbara Smith. Motion by Nelsestuen; seconded by Blair; carried. Newly appointed representative, Smith provided updates. At the December 14th meeting, commission reviewed proposed FY25 budget and approved it. Smith stated that the landfill manager compiled spreadsheet for tenure received usage since 2012 showing usages inclined greatly since then, she will share document with kt to share with board

Environmental Health Updates: Sparks, provided updates updates on job description/28E agreement, as well as Construction Evaluation Resolution Matrix and any other environmental health matters. Stated she met last Friday with Erika about hearing next week. For 28E Agreement, Lang will make sure dates are accurate and send to Sparks and Noteboom for BOS adoption.

Upcoming Meeting Date Discussion: Board discussed FY26 budget meeting date for December 2024, as well as presenter/regular business meetings possibly to be held alternating months. For presentations, offered recording of as an option; Thornton-Lang will send out current presentation list. Inquiry if presenters have to present to other committees; not to our knowledge, this is usually a requirement to present from their grants. Suggestion to have all be virtual since there is voting of matters and no quorum is required. Johnson suggests possibility of all presentations at the same meeting, say during lunch or another another day, which would alleviate the issue of meeting every other month; it could be considered a lunch and learn opportunity and may be a future CEU opportunity with this type of educational presentation/training. Plan is to keep the current regular meeting scheduled. The December budget meeting (Breakfasts & Budgets) will be scheduled for December 3rd, with December 10th as a back-up.

Iowa Health and Human Services (IHHS) Merger/Alignment Updates: GCPH updated board on updates from the IHHS merger/alignment, including emails previously sent to board from Dr. Kruse.

Public Health Report for November/December 2023:

Local Public Health Services (LPHS) Grant

- GCPH continues to participate in community meetings/discussions including but not limited to Grundy County Community Partners (board), Grundy Center Wellness Committee (board), Child Passenger Safety State Advisory (board), Black Hawk Grundy Mental Health Center (board), NEI3A (board), LPHS Collaborative (board), and Grundy Family YMCA Advisory Board. For specific updates on any of these collaborative matters, please contact GCPH Administrator.
- Internships: GCPH hosted an undergraduate intern from the University of Iowa College of Public Health. Intern completed an additional Healthy Habit All-Stars curriculum plan for 5-2-1-0 initiative for future implementation by GCPH in county kindergarten classrooms.
- Disease Outbreak Updates
 - Long-Term Care Reported Outbreaks (determined by 3 or more patients confirmed with respiratory illness): 1 facility reported outbreak of COVID in December; IHHS/GCPH worked with facility
 - 1 case of Campylobacter (campy) was identified during reporting period. The state is following up on these cases, but they are still being reported to GCPH. GCPH may be asked to follow-up on some cases.
 - An isolated case of mumps was identified on 12/20/23. No additional cases identified from source; closed on 12/27/23.
 - Diseases of Interest = information shared with local healthcare partners/stakeholders via email, as available: Measles in Illinois, November; not identified in Iowa; Mpox Uptick, December; not identified in Grundy County; Rocky Mountain Spotted Fever, December; not identified in Grundy County; Avian Flu continues in multiple counties in Iowa; not in Grundy County as of 12/28/23
- Household Sharps Program
 - Received 9 containers during reporting period.
 - GCPH distributed information on new procedures via email communications to local partners/ stakeholders, as well as on social media.
- Grundy County Child Passenger Safety Program (GCCPSP): Individual fitting/installation/education with family expecting child; worked with demonstration doll for fitting.
- Healthy Habit All-Stars (HHAS): Hand hygiene presentations to local kindergarteners concluded during reporting period.

Immunization (I4) Grant

- Immunization Audits
 - Schools were completed by 10/24/23 (required to be completed by 10/31/23)
 - GCPH audited 2299 certificates
 - 100% of certificates were valid
 - Childcare Centers completed by 12/15/23 (required to be completed by 1/31/24)
 - GCPH audited 664 certificates
 - 99.25% of certificates were valid

- Total
 - 2963 certificates audited
 - 99.63% of certificates were valid
- Healthy Habit All-Stars (HHAS): Vaccination importance presentations to local kindergarteners concluded during reporting period.

Substance Abuse Prevention (SAP) Grant

- LifeSkills completed at Timothy Christian (3rd/4th grades) and Grundy Center Elementary (4th grade) during reporting period. Will begin Dike-New Hartford (3rd grade) and Gladbrook-Reinbeck (4th grade) in January, 2024.

Public Health Emergency Preparedness (PHEP) Grant

- PHEP meetings have been held via zoom.
- Medical Reserve Corps. (MRC)
 - The Grundy County Medical Reserve Corps. (GC-MRC) continues to help at various community events, as needed and desired.
 - There are currently 24 volunteers.

Opioid Settlement Funding

- No updates

COVID Bridge Access Program

- New grant funding to help with promotion of COVID-19 programs and vaccines
- Through December, 2024 = \$11,986

Social Media Stats

- Reporting period November/December 2023: 10,808 individuals reached via Facebook, X/Twitter and Instagram.

Follow-Up from November Meeting Discussion

- Johnson had several discussions about proposal to LBOH in support of Thornton-Lang filling role of both positions at department from September-December, 2023: hours that Thornton-Lang has tracked that were put in additionally, flex hours back and share with auditor's office; use within this year. Motion to approve proposal by Hach; seconded by Nelsestuen; carried.

Recorded Meeting available via zoom for future viewing on Google Drive:

- Video link: <https://drive.google.com/file/d/1SK3EpC8TeW5um-Dojcu5HlgVbxry3KO/view?usp=sharing>
- Audio link: <https://drive.google.com/file/d/1XKmLGhtBBz1ZhIPY54IK7M7fUvybVmYx/view?usp=sharing>

- Chat link:
https://drive.google.com/file/d/1tPsdROIXG_HvAxDsmEbflABlyD6Ow1dw/view?usp=sharing
- File link:
https://drive.google.com/file/d/1tPsdROIXG_HvAxDsmEbflABlyD6Ow1dw/view?usp=sharing

Meeting adjourned at 8:18am; motion by Hach, second by Blair; carried.

LBOH Hearing on Appeal of License Suspension Date: Tuesday, January 16th, 2024, 7:00am, Grundy County Annex Building Conference Room/Zoom/Phone Conference

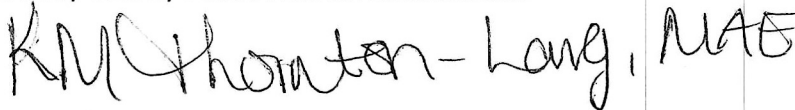
Next Regular Scheduled Meeting Date: Tuesday, March 12th, 2024, 7:00am, Grundy County Annex Building Conference Room/Zoom/Phone Conference

Scheduled Meeting Topics:

- Grant Discussion
- GCPH Structure Updates (as needed)
- Policy Updates (as needed)

Respectfully submitted,

Katie Thornton-Lang, MAE
Grundy County Public Health Administrator



Tom Boheman, BS
Grundy County Local Board of Health Chairperson

