

Grundy County Board of Health

Tuesday, March 12th, 2024

Called to Order: 7:02am

The Grundy County Board of Health (LBOH) met on Tuesday, March 12th, 2024, at 7:00am in the Conference Room at the Grundy County Annex Building in Grundy Center, IA. Per the Iowa Public Information Board: Electronic Meetings for a Governmental Body, minutes must include a statement explaining why an in-person meeting was impossible or impractical.

Zoom/conference call attendance will still continue to be available to board members and to the public. Meetings will be recorded and uploaded onto Grundy County Public Health (GCPH) Google Drive, with links available in minutes. Meeting recordings will be deleted off of Drive after no less than 1-years-time but will continue to be available upon request on GCPH Administrator, Katie Thornton-Lang's, county computer drive.

Appointed board members present in person: Tom Boheman, BS, Chairperson; Lexie Hach, MA, Vice-Chairperson; Joan Blair, BSN, MPH. Also present in person: Thornton-Lang; Jordyn Beeghly, GCPH Program Coordinator; Carie Sparks, Grundy County Sanitarian; Barbara Smith, Grundy County Board of Supervisors (BOS); Alan Tscherter, Grundy County Auditor.

The minutes from January 9th, 2024, regular meeting, January 16th Appeal Hearing and January 23rd Appeal Hearing were reviewed. Motion to approve all minutes by Hach; seconded by Blair; carried. The minutes were approved as written. Minutes were signed by Chair, Boheman, and will be submitted to IowaGrants.gov following meeting.

Department Policy/Procedure Updates: Board discussed updates to the proposed Drug & Alcohol Policy for GCPH, as well as the proposed POTW for the county sanitarian position (see email attachments). Suggestions will be sent to County Attorney, Erika Allen, for possible approval at May board meeting.

Environmental Health Updates/Construction Evaluation Resolution Matrix Discussion: County Sanitarian, Carie Sparks, updated board on environmental health matters, as well as the annual construction evaluation resolution matrix and updates on job descriptions previously discussed. The 28E agreement from previous meetings has been signed and adopted by the Grundy County Board of Supervisors (BOS). Sparks states that most counties go through the Auditor's Office and then to BOS for matrix completion and suggests following this process. The matrix is for hog confinements. There is no reimbursement to the county for continuing to do this. It has already submitted for this year, but Sparks suggests not doing so in the future and doing what other counties are doing or not doing at all due to lack of reimbursement. This item will plan to be revisited at November meeting after Sparks provides write up of process and thoughts. Sparks will follow up with Allen on job description updates.

Landfill Commission: Landfill Representative, Barbara Smith, updated board on landfill commission matters. Financial assurance documents were shared with board via email. Smith

states that the state is updating/refining requirements, and the county will adjust as needed processes after updates

GCPH Grants Received General Information: GCPH employees offered a short presentation regarding grants received annually.

Upcoming Meeting Date Discussion: Board continued previous discussions on presentations and meeting times. A list of current presentations was provided to board prior to meeting via email. Suggested to add GCMH (i.e., administrator or board member) to do a presentation annually, i.e strategic plan, senior leadership team, etc. Will revisit at May meeting. Suggestion to have a virtual/recorded meeting in June for those presentations that are not required for grants (Thornton-Lang will reach out to determine which are required).

Reminder to Board for Conflict-of-Interest Statements: GCPH needs some board members conflict-of-interest statements for filing. Thornton-Lang collected these from those in-person and will email out to remaining needed.

Iowa Health and Human Services (IHHS) Merger/Alignment Updates: GCPH updated board on updates from the IHHS merger/alignment, including emails previously sent to board.

Public Health Report for January/February 2024:

Local Public Health Services (LPHS) Grant

- GCPH continues to participate in community meetings/discussions including but not limited to Grundy County Community Partners (board), Grundy Center Wellness Committee (board), Child Passenger Safety State Advisory (board), Black Hawk Grundy Mental Health Center (board), NEI3A (board), LPHS Collaborative (board), and Grundy Family YMCA Advisory Board. For specific updates on any of these collaborative matters, please contact GCPH Administrator.
- Internships: GCPH is not hosting interns this year, due to hiring process and acclimation of new Program Coordinator. Thornton-Lang was asked to participate in a class project, via zoom/email communications, with University of Iowa (UofI) public health students on programming and evaluation procedures. She worked with 3 students on this project.
- Disease Outbreak Updates
 - 0 cases of Campylobacter (campy) was identified during reporting period. The state is following up on these cases, but they are still being reported to GCPH. GCPH may be asked to follow-up on some cases.
 - 10% Absenteeism Reports: Schools are asked to report 10% absenteeism in each district building for respiratory, norovirus and other possible disease outbreaks each year. Reports during reporting period: January Reports = 2, February Reports = 3; Much lower than last year's reports.
 - Diseases of Interest = information shared with local healthcare partners/stakeholders via email, as available: Mpox Uptick in January, not identified in Grundy County; Rocky Mountain Spotted Fever in January, not identified in Grundy County; Measles Uptick in

January and February, not identified in Grundy County; Flu cases increased throughout reporting period; COVID guidance changes announced by Iowa Department of Health and Human Services (IHHS) and CDC during reporting period.

- Household Sharps Program
 - Received 2 containers during reporting period.
 - GCPH distributed information on new procedures via email communications to local partners/ stakeholders, as well as on social media.
- Grundy County Child Passenger Safety Program (GCCPSP): Education provided via email for next steps with seat usage. Individual fitting/installation/education with family for grandchild; worked with demonstration doll for fitting.
- Healthy Habit All-Stars (HHAS): No updates

Immunization (I4) Grant

- Semi-Annual Report completed 2/9/24 (due 2/29/24)
- Healthy Habit All-Stars (HHAS): No updates

Substance Abuse Prevention (SAP) Grant

- Semi-Annual Report completed 1/18/24 (due 1/31/24)
- LifeSkills began in Dike-New Hartford (3rd grade) and Gladbrook-Reinbeck (4th grade) during reporting period and is scheduled to complete during next reporting period.

Public Health Emergency Preparedness (PHEP) Grant

- PHEP meetings have been held via zoom.
- Medical Reserve Corps. (MRC)
 - The Grundy County Medical Reserve Corps. (GC-MRC) continues to help at various community events, as needed and desired.
 - There are currently 24 volunteers.

Opioid Settlement Funding

- No updates

COVID Bridge Access Program

- No updates

Social Media Stats

- Reporting period January/February 2024: 10,483 individuals reached via Facebook, X/Twitter and Instagram.

Follow-Up from November Meeting Discussion

- Johnson had several discussions about proposal to LBOH in support of Thornton-Lang filling role of both positions at department from September-December, 2023: hours that Thornton-Lang has tracked that were put in additionally, flex hours back and share with auditor's office; use within this year. Motion to approve proposal by Hach; seconded by Nelsestuen; carried.

Recorded Meeting available via zoom for future viewing on Google Drive:

- Video link:
https://drive.google.com/file/d/1F_NxDcuS9sc5RTBRlgm3x2YYzZHYIZjo/view?usp=sharing
- Audio link: <https://drive.google.com/file/d/1OzR1QtPq91gVXN-jKWvMt4AluN4VOP9j/view?usp=sharing>
- Chat link: No chat utilized
- File link:
https://drive.google.com/drive/folders/14vZcPePb_9wrlrwWOn93J1ZAP_zAGGCI?usp=sharing

Meeting adjourned at 8:23am; motion by Hach, second by Blair; carried.

Next Regular Scheduled Meeting Date: Tuesday, May 14th, 2024, 7:00am, Grundy County Annex Building Conference Room/Zoom/Phone Conference

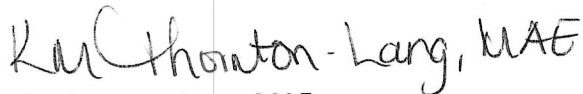
Scheduled Meeting Topics:

Department Evaluation Process

GCPH Structure Updates (as needed)

Policy Updates (as needed)

Respectfully submitted,



Katie Thornton-Lang, MAE

Grundy County Public Health Administrator



Tom Boheman, BS

Grundy County Local Board of Health Chairperson