

Grundy County Board of Health

Tuesday, March 11th, 2025

Called to Order: 7:00am

The Grundy County Board of Health (LBOH) met on Tuesday, March 11th, 2025, at 7:00am in the Conference Room at the Grundy County Annex Building in Grundy Center, IA. Per the Iowa Public Information Board, Chapter 21: Electronic Meetings for a Governmental Body will be available to board members and to the public. Meetings will be recorded and uploaded onto Grundy County Public Health (GCPH) Google Drive, with links available in minutes. Meeting recordings will be deleted off of Drive after no less than 1-years-time but will continue to be available upon request on GCPH Administrator, Katie Thornton-Lang's, county computer drive.

Appointed board members present in person: Tom Boheman, BS, Chairperson; Lexie Hach, MA, Vice-Chairperson; Joan Blair, BSN, MPH; Nick Buseman. Also present in person: Katie Thornton-Lang, GCPH Administrator; Jordyn Beeghly, GCPH Program Coordinator; Jeff Pabst, Grundy County Board of Supervisors (BOS); Alan Tscherter, Grundy County Auditor's Office. Others present via zoom: Don Kampman, Auditor's Office Budget Assistance.

The minutes from January 14th, 2025, regular meeting and February 7th, 2025, special meeting were reviewed. Motion to approve all minutes by Blair; seconded by Hach; carried. The minutes were approved as written. Minutes were signed by Chair, Boheman, following the approval of continuing as chair, and will be uploaded to public health portion of county website following meeting; it is no longer required to upload to IowaGrants.gov if meeting minutes are on public website.

Landfill Commission: Greg Melcher has previously been nominated to represent the Local Board of Health (LBOH) on the county's Landfill Commission. Motion to approve nomination by Hach; seconded by Buseman; carried. The February commission meeting minutes have been distributed via email and reviewed by the board.

Environmental Health Updates: Environmental Health Specialist/Sanitarian, Carie Sparks, was unable to attend the meeting. She distributed signatory authority for her position on behalf of LBOH prior to the meeting. Motion to approve signatory authority by Hach; seconded by Blair; carried. Chairperson will sign signatory authority for Sparks at the May meeting, and will also update further on environmental health matters for Grundy County.

Budget Presentation: Alan Tscherter, Grundy County Auditor's Office, and Don Kampman presented on process and procedures for Grundy County budget information and answered board questions to such. Blair requests a pie chart looking for where LBOH money comes from for the county; Tscherter states he will send her info on a website. Thornton-Lang discusses how GCPH budget usually "overestimates" to cover projected needs and when not knowing how much in grants would come to cover day-to-day operations. Discussion of Environmental

Health position salary increase and position in general and the adjustments that need to be made for the next person to take on the position. Environmental health budget is split from other roles current sanitarian covers; request to have Sparks send out monthly budget report for environmental health to LBOH.

FY26 Budget Update: GCPH provided FY26 budget update to the board. The budget may be different than what was initially presented to the board which are occurring frequently currently. Wages will increase by 4% and mileage \$0.60/mile starting on 7/1/25. This changes the proposed budget to \$162,667.00 for FY26.

GCPH Department/Policy Updates: GCPH Program Coordinator annual evaluation was completed with Administrator, in January; contact Thornton-Lang for specifics. Beeghly has begun a public health residency program with the state. Thornton-Lang has to use up at least one more day of vacation for her PTO before the end of the fiscal year and has more she can use, as needed. Updates policies/procedures are slated to be worked on in the upcoming year.

IHHS Merger/Alignment Updates: GCPH updated board on updates from the IHHS merger/alignment, including emails previously sent to board, as well as summer tour information and public health office hours Q&A's via attachments.

Public Health Report for January/February 2025:

Local Public Health Services (LPHS) Grant

- Mid-year progress report submitted 1/16/25 (due date of 1/17/25); approved 2/17/25. Beeghly completed and submitted report.
- FY26 grant application submitted 2/20/25 (due date of 2/21/25).
 - Beeghly assisted in completion of and submitted application.
 - Projected allocation of \$37,108; FY25 allocation of \$36,451; difference of +\$657.
- GCPH continues to participate in community meetings/discussions including but not limited to Grundy County Community Partners (board), Grundy Center Wellness Committee (board), Child Passenger Safety State Advisory (board), Black Hawk Grundy Mental Health Center (board), NEI3A (board), LPHS Collaborative (board), and Grundy Family YMCA Advisory Board, Northeast Iowa Child Abuse Prevention Alliance (participant). For specific updates on any of these collaborative matters, please contact GCPH Administrator.
- Internships: no updates
- Disease Outbreak Updates
 - Previous request for E.coli cases to be graphed for reporting has been completed; see attachment and discuss accordingly.
 - No cases of Campylobacter (campy) were identified during reporting period; Iowa Department of Health and Human Services (IHHS) is following up on these cases, but they are still being reported to GCPH. GCPH may be asked to follow-up on some cases.
 - There was 1 Long-Term Care Reported Outbreak during reporting period (determined by 3 or more patients confirmed with respiratory illness).

- 6 reports on 10% Absenteeism from schools during reporting period. Schools are asked to report 10% absenteeism in each district building for respiratory, norovirus and other possible disease outbreaks each year.
- Diseases of Interest = information shared with local healthcare partners/stakeholders via email, as available:
 - TB uptick in US during January
 - Ebola outbreak declared in Uganda in February
 - Measles outbreak in US
 - Not a lot of communication with administration changes
- Household Sharps Program: Received 2 containers during reporting period. GCPH distributed information on new procedures via email communications to local partners/stakeholders, as well as on social media.
- Grundy County Child Passenger Safety Program (GCCPSP): Education on strap placement and webbing issues for father previously worked with.

Immunization (I4) Grant

- Respiratory Virus Campaign:
 - Formerly the Flu Campaign
 - Adjusted to include COVID and RSV vaccines
 - Shared with local partners via email and on social media platforms
 - Very high rates during the reporting period

Substance Abuse Prevention (SAP) Grant

- Semi-annual progress report submitted 1/27/25 (due date of 1/31/25); approved 2/21/25.
- Elementary LifeSkills programming continues at Gladbrook-Reinbeck with 4th graders with Beeghly implementing the majority of the programming.
- Working with county BOS chair on other ways to offer this program next year.

Public Health Emergency Preparedness (PHEP) Grant

- Grant Required Deliverables:
 - Monthly Radio Checks
 - Completed in timely manner during reporting period
 - National Incident Management System (NIMS):
 - Completed 8/15/24 (due date of 12/1/24)
 - Point of Dispensing (POD) Workbook
 - Completed 10/2/24 (due date of 10/31/24)
 - Hazard Vulnerability Assessment (HVA)
 - Completed 11/25/24 (due date of 12/1/24)
- PHEP meetings have been held via zoom.
- Beeghly is working on updating PHERP plans for county/departments
- Medical Reserve Corps. (MRC)
 - The Grundy County Medical Reserve Corps. (GC-MRC) continues to help at various community events, as needed.
 - There are currently 23 volunteers.

Opioid Settlement Funding

- No updates

County Wellness Program

- No updates

Social Media Stats

- Reporting period January/February 2025: 7145 individuals reached via Facebook and Instagram (X/Twitter stats not available).
- Beeghly completes social media stats weekly, monthly and yearly.

Recorded Meeting available via zoom for future viewing on Google Drive:

- Video link:
<https://drive.google.com/file/d/1OIkVuqUAhSqSm0386ZxXKJDus36JCQli/view?usp=sharing>
- Audio link:
https://drive.google.com/file/d/1cILWi_QySpHsfPJ_OID92wsHyduEIVtY/view?usp=sharing
- File link: https://drive.google.com/drive/folders/1_29-t-6R2DupSUC4-64hLDY02FYI-V8S?usp=sharing

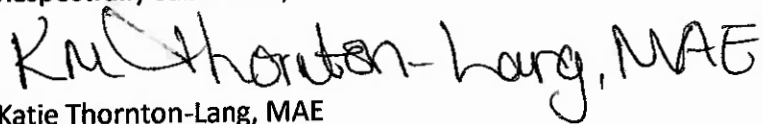
Meeting adjourned at 8:08am; motion by Blair, second by Buseman; carried.

Next Regular Scheduled Meeting Date: Tuesday, May 13th, 2025, 7:00am, Grundy County Annex Building Conference Room/Zoom/Phone Conference

Scheduled Meeting Topics:

Grundy County EMS Presentation/Tour at 8:30am (following regular meeting)
Policy Updates (as needed)

Respectfully submitted,

Katie Thornton-Lang, MAE

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Grundy County Public Health Administrator

Tom Boheman 5-13-25

Tom Boheman, BS
Grundy County Local Board of Health Chairperson